

MINUTES
TOCCOA CITY COMMISSION
February 8, 2010

The City Commission of the City of Toccoa met in Regular Session at City Hall on Monday, February 8, 2010, at five o'clock P.M. with Mayor Bob Troup presiding.

The invocation was given by Pastor Paul Garrison followed by the Pledge Of Allegiance to the Flag.

On roll call the following were present:

Mayor Bob Troup
Vice Mayor Janice English
Commissioner Ron Seib
Commissioner AJ Pavliscsak
City Manager Ross Hubbard
City Attorney John Dickerson
City Clerk Fredda Wheeler

Motion by Commissioner Seib, seconded by Vice Mayor English and unanimously carried to approve the Agenda as presented, a copy of this Agenda being attached as Exhibit "A."

Under Reports the following comments were heard:

Commissioner Pavliscsak reported that the Highway 17 Project is progressing. Right-of-Way property is still being purchased in Stephens County. The new long-range plans have been submitted to the Governor.

City Manager Ross reported that the meeting with Vice Mayor English and the Joint Committee for Animal Control would need to be rescheduled. At Mayor Troup's request, Commissioner Seib was added to the group as the City of Toccoa's representative, along with Vice Mayor English.

Mayor Troup asked Glenda Bullard, Mentoring Coordinator for Stephens County Schools, to give an overview of the program. After the presentation, Ms. Bullard asked the City Commissioners to consider allowing employees to become mentors without jeopardizing their sick, vacation or lunchtime.

Mayor Troup also reported that the Airport Authority is moving forward with the new Fuel Facility. They have also received the artist drawings for the new terminal.

I. CONSENT AGENDA

Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to approve the following Consent Agenda items as submitted:

- A. Request for Approval of Minutes of January 26, 2010 Work Session
- B. Request for Approval of Minutes of January 26, 2010 City Commission Meeting
- C. Recognition of Georgia's Arbor Day, February 8, 2010
- D. Proclamation: FCCLA Week, February 7 - 13, 2010

II. OLD BUSINESS

- E. Request for Annual Payments for Previous Fiscal Years, FY 2007 through FY2010, to the Airport Authority. Motion by Commissioner Pavliscsak to pay \$15,000 from the current budget and to amend the budget accordingly. The motion failed for a lack of second.

III. NEW BUSINESS

- F. Bid Opening for Audit Services for Fiscal Year Ending June 30, 2010. Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to exclude the late bid of Duncan & Kitchens. City Attorney Dickerson opened five (5) remaining bids. Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to remand this matter back to staff for further evaluation and report back at the next City Commission Meeting. Motion by Commissioner Seib, seconded by Commissioner Pavliscsak and

unanimously carried to amend the motion to allow Mayor Troup to appoint two Commissioners to work with staff on this matter.

G. Consideration of Alcohol Beverage Control License Change of Management, Quarterback Wings & Steaks.

Motion by Commissioner Seib, seconded by Vice Mayor English and unanimously carried to accept the ABC Board's recommendation to approve the request as submitted.

H. Consideration of Request for Alcohol Beverage Control License from Jack's Tavern.

Motion by Commissioner Seib, seconded by Vice Mayor English and unanimously carried to accept the recommendation from ABC Board to approve the application as submitted.

I. Request for Qualifications for Engineering Services.

Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to extend the previously-approved list of Engineering firms authorized by the City. The original list was approved for a two-year term and was to end in January, 2010; the vote extended it until July 2010.

J. Consideration of Contracts for Trogdon Heritage District and Grant Management for Community Development Block Grant.

Motion by Commissioner Seib, seconded by Commissioner Pavliscsak and unanimously carried to approve the contracts and to pay for the City's portion from the Emergency Fund.

K. Authorization to Use the Line of Credit.

Motion by Commissioner Pavliscsak, seconded by Mayor Troup and unanimously carried to authorize the short-term use of the Emergency Fund instead of the Line of Credit. The Mayor and City Manager will make a determination on or about the 21st of February if the Emergency Fund will be needed in order to pay the bills. All loans from the Emergency Fund will be paid back with interest.

- L. Consideration of Appointment of Resident Commissioner to the Northeast Georgia Housing Authority Board of Commissioners.

Motion by Commissioner Seib, seconded by Vice Mayor English and unanimously carried to appoint Gail Barrett to a one-year term ending March 31, 2011.

- M. Consideration of Proposal to Replace Gas Main on Tugalo Street. Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to approve the replacement of approximately 1,300 linear feet of natural gas main on Tugalo Street. The estimated cost of the project is \$18,575 and is to be paid with proceeds from the sale of propane gas located on Locust Street that was previously deposited in the Emergency Fund.

- N. Approval of Budget Calendar

Motion by Commissioner Seib, seconded by Commissioner Pavliscsak and unanimously carried to table the Budget Calendar until the next regular meeting of the Toccoa City Commission.

- O. Monthly Financial Report

City Manager Hubbard reported that a new sheet had been added to the Financial Report explaining the Bad Debt Collection and Write-offs.

- P. Recognition of Visitors Wishing to Speak on General Items

There were no persons present who wished to be heard.

Q. Executive Session to Discuss a Personnel Issue

Motion by Commissioner Pavliscsak, seconded by Vice Mayor English and unanimously carried to adjourn the Regular Meeting in order for the Commission to go into Executive Session to discuss the following: A Personnel Issue. Mayor Troup and all Commissioners that were present stating that the above matter discussed was not subject to the Open Meetings Act signed an affidavit. See Exhibit "B" attached.

Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to adjourn the Executive Session.

Motion by Commissioner Pavliscsak, seconded by Vice Mayor English and unanimously carried to reconvene the Regular Meeting.

Motion by Vice Mayor English, seconded by Commissioner Pavliscsak and unanimously carried to adjourn the Regular Meeting.

IV. ADJOURN

There being no further business, Mayor Troup adjourned the meeting.

Mayor

Fredda Wheeler, City Clerk