

MINUTES
TOCCOA CITY COMMISSION
February 14, 2011

The City Commission of the City of Toccoa met in Regular Session at City Hall on Monday, February 14, 2011 at five o'clock P.M. with Mayor Janice English presiding.

The invocation was given by Pastor Paul Garrison followed by the Pledge of Allegiance to the flag.

On roll call the following were present:

Mayor Janice English
Vice Mayor David Austin
Commissioner AJ Pavliscsak
Commissioner Bob Troup
Commissioner Ron Seib
City Manager Michael Uskiewicz
City Attorney John Dickerson
City Clerk Fredda Wheeler

Motion by Vice Mayor Austin, seconded by Commissioner Pavliscsak and unanimously carried to approve the Agenda as submitted, a copy of this Agenda being attached as Exhibit "A."

Under Reports the following comments were heard:

Commissioner Troup reported that about 80 people from Toccoa went to Atlanta on February 11, 2011 and spoke with representatives concerning the Highway 17 project.

City Manager Uskiewicz echoed Commissioner Troup's comments and also reported that he, Utilities Director Don Dye and Finance Director Vickie Neikirk would be attending an orientation session with Municipal Gas Authority of Georgia on Tuesday, February 15, 2011 and Wednesday, February 16, 2011 in Kennesaw, Georgia. He also reported that he had

received four (4) proposals from various groups wishing to operate The Pines Golf Course. More discussion will be held during the Retreat scheduled for February 23, 2011.

I. CONSENT AGENDA

Motion by Vice Mayor Austin, seconded by Commissioner Pavliscsak and unanimously carried to approve the following Consent Agenda items:

- A. Request for Approval of Minutes of January 25, 2011 City Commission Meeting
- B. Request for Approval of Minutes of February 2, 2011 Work Session
- C. Request for Approval of Minutes of February 7, 2011 Work Session
- D. Proclamation: Career, Technical and Agriculture Education Week, February 14 - 18, 2011
- E. Proclamation: Arbor Day, February 18, 2011
- F. Proclamation: National FFA Week, February 19 - 26, 2011

II. OLD BUSINESS

- G. Consideration of Bid Award for Purchase of Water Department Vehicles

Motion by Commissioner Seib, seconded by Commissioner Troup and unanimously carried to approve the purchase of Vehicle #1, Vehicle #2b, and Vehicle #3a from Toccoa Ford, as they all represent the lowest bid, for a total of \$70,337.00. Motion by Commissioner Seib, seconded by Mayor English and unanimously carried to approve the purchase of the three vehicles mentioned above, using the proceeds currently budgeted and financing the balance of approximately \$52,855 over the next three years through the GMA Lease Pool.

III. NEW BUSINESS

H. Bid Opening for Tree Project Via the Georgia Forestry Commission

City Attorney Dickerson opened the three (3) bids that were submitted. The bids were as follows: Martin Construction and Grading for \$38,590.20, Eberhardt's Landscaping for \$23,125.00, and Chattahoochee Lawn Services, Inc. for \$40,917.00. Motion by Commissioner Pavliscsak, seconded by Commissioner Troup and unanimously carried to remand the matter to staff for further evaluation and proceed with the lowest bid if all specifications are met. Motion by Vice Mayor Austin, seconded by Commissioner Pavliscsak and unanimously carried to amend the motion to stipulate that a recommendation should be provided to the Commission before the project is awarded.

I. Bid Opening for Water Treatment Plant Improvement Project

City Attorney Dickerson opened the nine (9) bids that were submitted. The bids were as follows:

1. Allsouth Constructors: Alternative A, \$715,154, Alternative B: \$747,684.00, Alternative C: \$739,154.00
2. J.S. Haren: Alternative A, \$735,000.00, Alternative B, No Bid, Alternative C, \$759,000.000
3. Lanier Contracting: Alternative A, \$790,324.00, Alternative B, \$810,874.00, Alternative C, No Bid
4. Rehab Construction: Alternative A, \$245,000.00, Alternative B, \$273,630.00, Alternative C, \$271,000.00
5. RTD Construction: Alternative A, \$902,768.00, Alternative B, \$935,748.00, Alternative C, No Bid.
6. Sol Construction, LLC: Alternative A, \$997,000.00, Alternative B, \$1,009,500.00, Alternative C, 1,024,000.00
7. Southern Champion Construction: Alternative A, \$839,246.00, Alternative B, \$855,998.00, Alternative C, \$862,325.00
8. State Utility Contractors, Inc: Alternative A, 989,239.00, Alternative B, \$1,025,044.00, Alternative C, \$1,015,044.00
9. W. F. Floyd Construction, Inc.: Alternative A, \$815,942.00,

Alternative B, \$848,278.00, Alternative C, \$841,878.00.

Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to remand the matter to staff for careful review and to bring a recommendation back to the City Commission for approval.

J. Update from Tim Hale, Chairman of Toccoa-Stephens County Citizens Advisory Panel on Litter and Blight

Mr. Hale announced that he had resigned as Executive Director of Keep Toccoa-Stephens County Beautiful, but would continue to work with the Citizens Advisory Panel. Additionally he stated that any additional progress to defeat litter and blight would occur only if and when the County and City Commissioners make the effort a strategic and legislative priority. He asked that both the County and City Commissioners publish and adopt a Litter and Blight Resolution. By consensus, the Commission agreed to place this item on the Agenda for the up-coming Joint City/County Commission Meeting, tentatively scheduled for early next month.

K. Update from Oliver Dorsey, Executive Director of The Boys and Girls Club

Oliver Dorsey reported that the Boys and Girls Club offer services to over 350 children per day. He also presented two (2) plates that were painted by Teen Leaders at the club to Mayor English and Vice Mayor Austin.

L. Presentation of FY2010 Audit by Mauldin & Jenkins

Joel Black, partner with Mauldin & Jenkins, presented the final audit for FY210. He noted that:

- 1st audits are historically tough
- Staff was very cooperative
- Financial ratios are adequate but could be stronger
- Make sure transfers are not depleting the utilities funds.

Motion by Commissioner Pavliscsak, seconded by Commissioner Troup and unanimously carried to adopt the audit as presented and to forward the information to the State as soon as possible.

- M. Consideration of Resolution to Partner with the Georgia Department of Revenue in an Effort to Ensure Proper Payment of Sales Tax
Motion by Commissioner Troup, seconded by Commissioner Pavliscsak and unanimously carried to adopt a resolution to participate in a partnership initiative with the Georgia Department of Revenue.
- N. Consideration of Appointment of Resident Commissioner for the Northeast Georgia Housing Authority
Motion by Vice Mayor Austin, seconded by Commissioner Pavliscsak and unanimously carried to re-appoint Gail Barrett to serve as Resident Commissioner for a one-year term, beginning April 1, 2011 and ending March 31, 2012.
- O. Consideration of Appointment to Downtown Development Authority
Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to appoint Michelle Lamping to fill the unexpired term of Matthew Farrow. The term will expire June 30, 2012.
- P. Discussion of Property Located on Tallulah and Whitman Street
By consensus, the Commission agreed that this matter will be discussed further at the Retreat.
- Q. Monthly Financial Report
Finance Director Vickie Neikirk presented the Finance Report for the City of Toccoa for the month ending January 31, 2011. A copy of the report is attached as Exhibit "B."
- R. Recognition of Visitors Wishing to Speak on General Items
There were no visitors present who wished to be heard.

IV. ADJOURN

There being no further business to discuss, the meeting was adjourned.

Janice English, Mayor

Fredda Wheeler, City Clerk