

MINUTES
TOCCOA CITY COMMISSION
November 14, 2011

The City Commission of the City of Toccoa met in Regular Session at City Hall on Monday, November 14, 2011 at five o'clock P.M. with Mayor Janice English presiding.

The invocation was given by Pastor Paul Garrison followed by the Pledge of Allegiance to the flag.

On roll call the following were present:

Mayor Janice English
Vice Mayor David Austin
Commissioner AJ Pavliscsak
Commissioner Bob Troup
Commissioner Ron Seib
City Manager Mike Jackson
City Attorney John Dickerson
City Clerk Fredda Wheeler

Motion by Commissioner Troup, seconded by Commissioner Pavliscsak and unanimously carried to approve the Agenda as submitted, a copy of this Agenda being attached as Exhibit "A."

Under Reports the following comments were heard:

Commissioner Pavliscsak expressed concerns about the security at City Hall in light of the recent arrest of four men in northeast Georgia for plotting to attack the U.S. government. All Commissioners concurred with his request for City Manager Jackson to explore ways to secure the commission meeting room.

Vice Mayor Austin noted that one half of the top fifty (50) gas customers are located on the Northern Line.

Commissioner Troup stated that the Harvest Festival was a great success. There was a profit of \$1364.07 deposited to the General Fund.

I. CONSENT AGENDA

Motion by Commissioner Troup, seconded by Commissioner Pavliscsak and unanimously carried to approve the following Consent Agenda items:

- A. Request for Approval of Minutes of October 24, 2011 City Commission Meeting
- B. Request for Approval of Minutes of October 31, 2011 Special Called Meeting

II. OLD BUSINESS

- C. Consideration of Health Insurance Renewal
Motion by Commissioner Pavliscsak, seconded by Commissioner Troup and unanimously carried to renew the city's health insurance for employees through Alliant Health. The city will remain with a two-tiered plan. The resulting increase in insurance premiums will be funded equally from the Commission Reserve Account and the existing budget.

III. NEW BUSINESS

- D. Consideration of Appointment to the Alcohol Beverage Control Board
Motion by Commissioner Seib, seconded by Vice Mayor Austin and unanimously carried to appoint Wayne Perry to the Alcohol Beverage Control Board.
- E. Public Hearing: Zoning Variance Request for Mr. Bruce Hall for Property Located at 238 Pebble Creek Drive, Tax Map T032B, Parcel 085
City Attorney Dickerson explained the Public Hearing would give those in favor of or in opposition to the request an opportunity to speak. Those present and speaking were:
Dave Tate – 266 Pebble Creek
Mr. Tate expressed concern with having only a one (1) foot clearance from the property line.

Bruce Hall – 238 Pebble Creek

Mr. Hall stated that it was his desire to extend his carport to accommodate two (2) vehicles.

There being no further comments to be heard, Attorney Dickerson called for the report from the Planning Commission. Director Connie Tabor reported that the Toccoa Planning Commission had reviewed the plans and recommended approval of the request.

Motion by Vice Mayor Austin to accept the recommendation of the Toccoa Planning Commission. The motion died for lack of a second. Motion by Commissioner Pavliscsak to remand the matter back to staff for further consideration. The motion died for lack of a second. Motion by Commissioner Troup, seconded by Commissioner Seib and unanimously carried to waive the fees if Mr. Hall submits a second plan for consideration.

F. Public Hearing: Consideration of Adoption, Ratification and Confirmation of Official Zoning Map in the City of Toccoa
Motion by Commissioner Pavliscsak, seconded by Vice Mayor Austin and unanimously carried to adopt the newly updated zoning map as the official zoning map for the City of Toccoa and waive the second reading.

G. Bid Opening for the Trogon (West Spring and Avon Streets) Heritage District Infrastructure Improvements Projects
Motion by Commissioner Troup, seconded by Commissioner Pavliscsak and unanimously carried to accept the sealed bid that was received at 4:14 P.M. on November 14, 2011. City Attorney Dickerson opened the three (3) bids that were submitted. The bids were as follows: Johnson Landscapes, Inc. for \$149,080; Martin Construction & Grading for \$199,489; OHMSHIV Construction for \$157,604. Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to remand the matter to staff for further evaluation and recommendation to the Commission.

H. Consideration of Request for Quotations for Davidson Creek Raw Water Pump Repair
Motion by Commissioner Troup, seconded by Vice Mayor Austin and unanimously carried to remand the matter to staff for further evaluation and recommendation to the Commission. A list of the quotes as received is attached as Exhibit "B."

I. Consideration of Hotel – Motel Tax Contract with Georgia Municipal Association
Motion by Vice Mayor Austin, seconded by Commissioner Troup and unanimously carried to enter into a contract with Georgia Municipal Association to utilize said services in the continuing administration of the remittances and, as necessary, the collection of the Hotel-Motel tax from providers within the City of Toccoa.

J. Ratification of Approval to Grind Brush at Mulch Yard
Motion by Commissioner Seib, seconded by Commissioner Troup and unanimously carried to approve the contract with Rider Grinding Services for the grinding of the brush in the mulch yard in the amount of \$23,500.00.

K. Consideration to Change Second Commission Meeting in December to Monday, December 19th
Motion by Commissioner Seib, seconded by Commissioner Pavliscsak and unanimously carried to change the second Commission meeting in December to Monday, December 19, 2011.

L. Monthly Financial Report
Interim Finance Director Cathy Loudermilk presented the Financial Report for the City of Toccoa for the month ending October 31, 2011. A copy of the report is attached as Exhibit "C."

M. Recognition of Visitors Wishing to Speak on General Items
There were no persons present who wished to be heard.

Motion by Commissioner Pavliscsak, seconded by Commissioner Seib and unanimously carried to adjourn the Regular Meeting in order for the Commission to go into Executive Session to discuss the following: Personnel Performance. An Affidavit was signed by Mayor English and all Commissioners present stating that the above-matter discussed was not subject to the Open Meetings Act. See Exhibit “D” attached.

Motion by Commissioner Pavliscsak, seconded by Vice Mayor Austin and unanimously carried to adjourn the Executive Session.

Motion by Commissioner Troup, seconded by Vice Mayor Austin and unanimously carried to reconvene the Regular Meeting.

IV. ADJOURN

There being no further business to discuss, Motion by Commissioner Pavliscsak, seconded by Commissioner Troup and unanimously carried to adjourn the regular meeting.

Janice English, Mayor

Fredda O. Wheeler, City Clerk